

Privacy Statement

Introduction

This Privacy Notice describes how Spectrik B.V. ("Spectrik") - and its group companies if any - processes the personal data of Business Partners, such as customers, suppliers, partners etc., as well as visitors of Spectrik premises and website.

This Notice informs you about your personal data that we process, why and how we use it. Processing personal data includes a.o. collecting, recording, storing, amending, reviewing, using and deleting personal data.

Definition of personal data

Personal data is defined as 'regular' data by which a natural person can be identified, for example by name, identification number, address, online identifier, passport photo. And personal data may also mean 'special category or sensitive' data, such as information with regard to race, gender, health, sexual preferences, political preferences and the like.

Personal data that we process

Spectrik processes and uses your information to do business with you, or to facilitate your access to our premises. Below you will find an overview of personal data we process:

- Identifiers such as contact details (i.e., name, alias, telephone number, postal address, e-mail address), gender, date of birth;
- governmental documentation, such as passport number and expiry date, nationality, social security
- Sensory or surveillance data, such as information collected through access control and CCTV recordings;
- Organizational information such as your employer and role, Chamber of Commerce, VAT and tax information;
- System logs and data generated when transmitting information over a Spectrik network or while using a Spectrik asset, such as IP addresses, telecom data, device information, user account information and user's activity logs, time and date of your logins and the type of information and files exchanged;

We do not process 'special category or sensitive data' as described above.

How do we obtain your personal data?

We may obtain personal data directly from you when you do business with us or visit us.

We may process your personal data for one or more of the following purposes:

- a. Assessment and (re)screening of (potential) business partners;
- b. Management of (delivered) services, products and materials to and from Spectrik;
- c. The development and improvement of products and/or services;
- d. Sales, account management and marketing;
- e. To comply with the law, including the investigation of any possible cases of non-compliance with statutory or contractual obligations or the disclosure of personal data to government institutions or supervisory authorities, as well as to exercise or defend legal claims;
- f. Data may also be used for secondary purposes, but only if this purpose relates to the original purpose, such as statistical analysis.

The legal basis for processing your personal data:

- The legitimate interest of business and management purposes;

- Entering into and managing a contract or business relationship;
- Your consent

Access to your personal data

Spectrik's employees or other parties hired by Spectrik and involved in Spectrik's daily activities are authorized to access personal data only to the extent necessary to serve one or more of the purposes set forth in this Notice and in so far as necessary within the scope of their roles and responsibilities.

Access to your personal data by third parties

Spectrik B.V. does not sell your data to third parties and will only provide it if this is necessary for the execution of our agreement with you or to comply with a legal obligation. If we are going to work with companies that process your data on our behalf, we will conclude a processing agreement to ensure the same level of security and confidentiality of your data. Spectrik B.V. remains responsible for these processes.

Data retention period

Your data will be kept only for the period required to serve the purposes mentioned in this Notice and to comply with legal requirements – if any. After the applicable retention period your personal data will be securely deleted, destroyed or de-identified.

Securing your personal data

Spectrik B.V. takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the idea that your data is not properly secured or there are indications of misuse, please contact us via info@spectrik.eu.

View, modify or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent for data processing or to object to the processing of your personal data by Spectrik B.V. and you have the right to data portability. You can submit a request to us to send the personal data that we have about you in a computer file to you or another organization named by you. You can send a request for access, correction, deletion, data transfer of your personal data or request for withdrawal of your consent or objection to the processing of your personal data to info@spectrik.eu. To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and 'Burgerservicenummer (BSN) black. This is to protect your privacy. We will respond to your request as soon as possible, in any case within four weeks. Spectrik B.V. would also like to point out that you have the option to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. You can do this via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>.

Contact

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